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1050 Burnett Avenue, Concord, CA 94520
Phone: (925) 687-5600

Definite: XXX Tentative: _____ Revision: _____

Today's Date: 8/30/06
Sales Manager: Caroline Prescott
Market Segment: Association

Organization: MRE Services, Inc. T/A Military Reunions to Remember
Street: 1673 Kilt Street
City: Virginia Beach State: VA Zip: 23464
Telephone: 757-479-0849 Email: joan@concord.com
FAX: 757-646-1371 Pager/Cel: _____

Post As: USS Pratt Reunion Association
Contact: Mr. Terry McManuels
Title: Meeting Planner
On-Site Contact: Same
Title: _____

Rooms Rates
Kings 20 @ \$89.00
2 Queens 20 @ \$89.00

Overall Room Nights
Check In: August 15, 2007

Check Out: August 19, 2007

Total Rooms: 40 Tax 10%

	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
DATE				8/15/07	8/16/07	8/17/07	8/18/07	8/19/07	
ROOMS				40	40	40	40	C/O	Room Nights
DATE									
ROOMS									160

Comments: Check-in: 3:00pm, check-out 12:00 noon,
Front Desk: Block all Non-Smoking Rooms in Tower

Method of Reservations

Rooming List: _____ To be received by: _____
Individual/Direct: _____
Reservation Card: _____ Cut off date: _____

Individual Pay	Master Account
Rooms/Taxes: _____	Rooms/Taxes: _____
Incidentals: _____	Incidentals: _____
Restaurant/Bar: _____	Restaurant/Bar: _____
Other (Specify): _____	Mtg. Room & A/V: _____
	Food & Beverage: _____

The stated block of rooms will be held until the cut-off date, after which the unused portion of the room block will be released for public sale. Reservations will be accepted based upon availability at the prevailing rate. Reservations must be accompanied by:

- _____ Credit Card
- _____ Guaranteed to Company
- _____ Advance Deposit

DEPOSIT INFORMATION:

Direct Bill Requested: _____ Approved: _____

Method of Payment for Master Account:

Credit Card #: Please return credit card authorization form with signed Agreement for guarantee only. -Thank You

Group Cancellation Policy: If cancellation of this booking becomes necessary, the hotel must receive written notice prior to May 29, 2007, to avoid a cancellation fee of \$3,380.00.

Meeting Room Requirements & Cost

DAY/DATE	TIME	FUNCTION	# OF PEOPLE	SET UP	MEETING ROOM FEE	AUDIO/VISUAL
8/15-19/07	12:00p-24 Hour Hold	Hospitality Room	100pp	Flow	Complimentary	TBA
Fri, 8/17/07	8:00p - Midnight	Buffet Dinner	100pp	Rounds	Sliding Scale	TBA
Sat, 8/18/07	8:00p - Midnight	Business Dinner	100pp	Rounds	Sliding Scale	TBA
Sliding Scale:	39 & below PRN=\$1000 40-59 PRN = \$800.00 60-79 PRN = \$700.00	80 - 99 PRN = \$600.00 100-119 PRN = \$500.00 120-139 PRN = \$400.00	140-159 PRN = \$300 160-179 PRN = \$200 180-199 PRN = \$100	200 plus PRN =	Complimentary	

Special Instructions:

Accounting: 10% Comm. Paid to MRE Services on \$84 rate per room/night, balance of \$5 per room/night to be applied to Meeting Rental cost.

Please sign and return via fax to (925) 363-5493, no later than September 8, 2006 to guarantee rates and availability.

The Catering Department will contact you regarding your food & beverage needs & will generate a Banquet Contract & Event Order with applicable catering charges. The Hotel reserves the right to furnish function space available to client's function and attendees, subject to change as circumstances require.

Should the above room block not materialize, customer guarantees to pay for 80% of the rooms outlined in this agreement. We accept the above arrangements as stated and understand that this booking is tentative until signed contract is received by Hotel.

Customer Signature _____

Caroline Prescott
Corporate Sales Manager

Date _____

Date _____

MACRO _____

DOS Initial _____